

# LEAGUE COMMUNICATION POLICIES

## 1. **GAME CHANGE PROCEDURE:**

The NYHL understands that last minute events occur and, within reason, will consider rescheduling a game to accommodate your organization. The procedure for this is as follows:

- a. An email entitled NYHL PROPOSED GAME CHANGE will be sent to the league representative showing the original game and proposed change.
- b. You will have 48 hours to the proposed rescheduled time (the deadline will be stated in the email.)
- c. If you do not respond within the 48-hour period or the stated deadline, we will presume the proposed rescheduled time is acceptable. At that point, we will post the new game to the web site and send a follow-up email entitled NYHL GAME CHANGE CONFIRMATION.

A team may only reject a change for a hockey-related conflict. If a team is rejecting a proposed change, they must include the date, time and location of the hockey conflict. **We do not build schedules around practice times.**

2. **WEATHER CANCELLATIONS:** In the event that a game(s) need to be cancelled due to weather, the league representatives will be contacted by phone and asked to notify their team(s). The game(s) will be rescheduled at a later date. If the rescheduled game crosses parity rounds, this sometimes causes a team to play a game that doesn't count in the standings in order to accommodate another team whose game was cancelled.

3. **SCHEDULES/STANDINGS/LEAGUE UPDATES/EVENTS:** The NYHL schedules, standings and game results will be posted on the web site and updated daily. The standings will also be posted weekly on the NYHL INFORMATION BOARD located outside the NESC offices. The information board will include division standings, suspensions, upcoming league events and league information.

4. **SUSPENSIONS:** In the event of a player/coach suspension, an email notice will be sent to the league representative and will contain the specifics of the suspension. Note: The coaches are responsible for indicating on the scoresheet that a player has served his/her suspension.

5. **NO SHOW/NO PLAY FINES:** In the event a team cannot make its scheduled game, the coach MUST call the NESC (508-229-2700) no less than 2 hours before the scheduled game time so that the other team can be notified. NOTE: An email to the NYHL Director is NOT acceptable. Provided that a team does not comply with this policy, the organization will be assessed a \$200 fine. There will be no exceptions. League fines or dues not paid in a timely manner will jeopardize the eligibility of all the teams in the organization.

6. **ALL LEAGUE COMMUNICATION** will be done by e-mail. You will be asked to follow-up any requests, concerns, protests, etc. by e-mail. Until it is in writing, it has not been officially acknowledged. All issues will be handled quickly and fairly. Please have your coaches communicate through you as much as possible. Your issues will be addressed in a timely manner. In the event a situation occurs with less than 24 hours notice, we will contact both the league representative and the appropriate coaches. We will use the contact information that has been provided to the NYHL Director, so please ensure it is current. Written communications, rosters, forms, etc., can also be left in the NYHL Correspondence folder at the front desk.